



Shri Vithalrao Joshi Charities Trust's  
**SAMARTH NURSING COLLEGE**  
(NAAC ACCREDITED GRADE 'B')  
Kasarwadi, Post Sawarde, Tal. - Chiplun, Dist. - Ratnagiri 415 606  
Phone : 02355-264149 / 137, 8379972264 Fax : 02355-264181  
Email : sncdervan@gmail.com  
Website : www.svjctsamarthenursing.com

(Recognised by Indian Nursing Council, Maharashtra Nursing Council & Maharashtra University of Health Sciences, Nashik and MSBPE Board, Mumbai)

## ANTI-RAGGING COMMITTEE - 2024-2025

SR. NO.	NAME OF THE COMMITTEE MEMBER	DESIGNATION
1.	Prof. Tejal Vilas Surve (Principal SNC)	Chairperson
2.	Prof. Jessey J. Jacob (Vice Principal SNC)	Member
3.	Mrs. Vaishali Dalvi (Assoc. Professor SNC)	Member
4.	Mr. Shrishi Damale (Media Representative)	Member
5.	Mr. Aabasaheb Patil (Police Representative)	Member
6.	Mr. Prasad Shinde (Boys Hostel Warden)	Member
7.	Mrs. Laxmi Patil (Girls Hostel Warden)	Member
8.	Mrs. Shweta Kshirsagar (Non – Teaching Staff Representative)	Member
9.	Mr. Hemant Kalsekar (Parent Representative)	Member
10.	Ms. Asmita Kalsekar (Student Representative)	Member



*J. Surve*

**PRINCIPAL**

SVJCT's Samarth Nursing College, Kasarwadi, Sawarde  
Principal  
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Date: 08/08/2024

## CIRCULAR

To,

Anti-Ragging Committee members

**Subject: Anti-Ragging Committee Meeting 2024-2025**

We're scheduling a meeting for the Anti-Ragging Committee on 10/08/2024 at 4pm in conference hall of SVJCT's Samarth Nursing College, Kasarwadi, Sawarde. Your insights on the agenda items are vital:

- Review Anti-Ragging Policy
- Enhance Reporting Mechanisms
- Plan Awareness Programs

Please be ready to share your thoughts. If you can't attend, let us know or nominate a representative.

Your dedication to student welfare is appreciated.

Best regards,



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## MINUTES OF THE ANTI-RAGGING COMMITTEE MEETING 2024-25

**Date:** 10/08/2024

**Time:** 4:00PM

**Venue:** Conference Hall of SVJCT's Samarth Nursing College, Kasarwadi, sawarde.

### Members Present:

- Prof. Tejal Surve (Principal SNC) - Chairperson
- Prof. Jessey. J. Jacob (Vice Principal SNC) - Member
- Mrs. Vaishali Dalvi (Assoc. Professor SNC) - Member
- Mr. Shrishi Damale (Media Representative) - Member
- Mr. Aabasaheb Patil (Police Representative) - Member
- Mr. Prasad Shinde (Boys Hostel Warden) - Member
- Mrs. Laxmi Patil (Girls Hostel Warden) - Member
- Mrs. Shweta Kshirsagar (Non – Teaching Staff Representative) - Member
- Mr. Hemant Kalsekar (Parent Representative) - Member
- Ms. Asmita Kalsekar (Student Representative) - Member

### Agenda:

- Review of Anti-Ragging Measures
- Recent Incidents and Actions Taken
- Awareness Programs

### Proceedings:

- Prof. Tejal Vilas Surve called the meeting to order at 4:00 PM and welcomed attendees.
- Discussed current measures, received feedback, and suggested improvements.
- Asked about recent incidents; reviewed actions by authorities and law enforcement.
- Prof. Jessey. J. Jacob presented the report on conducted awareness programs.
- Discussed suggestions for future campaigns to enhance safety.
- Members shared concerns and suggestions related to anti-ragging.
- Mr. Shrishi Damale proposed leveraging social media for awareness.
- Decided on surprise checks in hostels and common areas.
- Agreed to collaborate with local law enforcement for stronger preventive measures.



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### ACTION ITEMS:

Form a sub-committee to review and propose enhancements to the existing anti-ragging measures. Members: Prof. Jessey. J. Jacob, Mrs. Vaishali Dalvi, Mr. Shrisi Damale, Ms. Kalsekar.

- Prof. Tejal Vilas Surve to compile a report on recent incidents and actions taken by the authorities for future reference.
- Organize quarterly awareness programs in collaboration with external agencies to educate students on the consequences of ragging.
- Mr. Shrisi Damale to lead the development of a social media campaign to raise awareness about anti-ragging measures. Utilize platforms like Facebook, Instagram, and Twitter.
- Mr. Prasad Shinde and Mrs. Laxmi Patil to coordinate surprise checks in hostels and common areas to ensure strict adherence to anti-ragging policies.
- Prof. Prof. Tejal Surve to initiate discussions with local law enforcement for increased collaboration and coordination in preventing ragging incidents.

Prof. Prof. Tejal Surve thanked all members for their active participation.

- The meeting adjourned at 5:00 PM with a vote of thanks.



*Jalun*

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Date: 13/02/2025

## CIRCULAR

To,

Anti-Ragging Committee members.

### Subject: Anti-Ragging Committee Meeting 2024-2025

We're scheduling a meeting for the Anti-Ragging Committee on **15/02/2025** at **4pm** in conference hall of SVJCT's Samarth Nursing College, Kasarwadi, Sawarde. Your insights on the agenda items are vital:

- Review Anti-Ragging Policy
- Enhance Reporting Mechanisms
- Plan Awareness Programs

Please be ready to share your thoughts. If you can't attend, let us know or nominate a representative.

Your dedication to student welfare is appreciated.

Best regards,



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## MINUTES OF THE ANTI-RAGGING COMMITTEE MEETING 2024-25

**Date:** 15/02/2025

**Time:** 4:00PM

**Venue:** Conference Hall of SVJCT's Samarth Nursing College, Kasarwadi, sawarde.

### Members Present:

- Prof. Tejal Surve (Principal SNC) - Chairperson
- Prof. Jessey. J. Jacob (Vice Principal SNC) - Member
- Mrs. Vaishali Dalvi (Assoc. Professor SNC) - Member
- Mr. Shrishi Damale (Media Representative) - Member
- Mr. Aabasaheb Patil (Police Representative) - Member
- Mr. Prasad Shinde (Boys Hostel Warden) - Member
- Mrs. Laxmi Patil (Girls Hostel Warden) - Member
- Mrs. Shweta Kshirsagar (Non – Teaching Staff Representative) - Member
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- Ms. Asmita Kalsekar (Student Representative) - Member

### Agenda:

- Review of Anti-Ragging Measures
- Recent Incidents and Actions Taken
- Awareness Programs

### Proceedings:

- Prof. Tejal Vilas Surve called the meeting to order at 4:00 PM and welcomed attendees.
- Discussed current measures, received feedback, and suggested improvements.
- Asked about recent incidents; reviewed actions by authorities and law enforcement.
- Prof. Jessey. J. Jacob presented the report on conducted awareness programs.
- Discussed suggestions for future campaigns to enhance safety.
- Members shared concerns and suggestions related to anti-ragging.
- Mr. Shrishi Damale proposed leveraging social media for awareness.
- Decided on surprise checks in hostels and common areas.
- Agreed to collaborate with local law enforcement for stronger preventive measures.



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### ACTION ITEMS:

Form a sub-committee to review and propose enhancements to the existing anti-ragging measures. Members: Prof. Jessey. J. Jacob, Mrs. Vaishali Dalvi, Mr. Shrisi Damale, Ms. Kalsekar.

- Prof. Tejal Vilas Surve to compile a report on recent incidents and actions taken by the authorities for future reference.
- Organize quarterly awareness programs in collaboration with external agencies to educate students on the consequences of ragging.
- Mr. Shrisi Damale to lead the development of a social media campaign to raise awareness about anti-ragging measures. Utilize platforms like Facebook, Instagram, and Twitter.
- Mr. Prasad Shinde and Mrs. Laxmi Patil to coordinate surprise checks in hostels and common areas to ensure strict adherence to anti-ragging policies.
- Prof. Prof. Tejal Surve to initiate discussions with local law enforcement for increased collaboration and coordination in preventing ragging incidents.

Prof. Prof. Tejal Surve thanked all members for their active participation.

- The meeting adjourned at 5:00 PM with a vote of thanks.



  
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Date: 12/06/2025

## CIRCULAR

To,

Anti-Ragging Committee members.

### Subject: Anti-Ragging Committee Meeting 2024-2025

We're scheduling a meeting for the Anti-Ragging Committee on **14/06/2025** at 4pm in conference hall of SVJCT's Samarth Nursing College, Kasarwadi, Sawarde. Your insights on the agenda items are vital:

- Review Anti-Ragging Policy
- Enhance Reporting Mechanisms
- Plan Awareness Programs

Please be ready to share your thoughts. If you can't attend, let us know or nominate a representative.

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## MINUTES OF THE ANTI-RAGGING COMMITTEE MEETING 2024-25

**Date:** 14/06/2025

**Time:** 4:00PM

**Venue:** Conference Hall of SVJCT's Samarth Nursing College, Kasarwadi, sawarde.

### Members Present:

- Prof. Tejal Vilas Surve (Principal SNC) - Chairperson
- Prof. Jessey. J. Jacob (Vice Principal SNC) - Member
- Mrs. Vaishali Dalvi (Assoc. Professor SNC) - Member
- Mr. Shrishi Damale (Media Representative) - Member
- Mr. Aabasaheb Patil (Police Representative) - Member
- Mr. Prasad Shinde (Boys Hostel Warden) - Member
- Mrs. Laxmi Patil (Girls Hostel Warden) - Member
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- Ms. Asmita Kalsekar (Student Representative) - Member

### Agenda:

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### Proceedings:

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### ACTION ITEMS:

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- Prof. Tejal Vilas Surve to compile a report on recent incidents and actions taken by the authorities for future reference.
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- Prof. Tejal Vilas Surve to initiate discussions with local law enforcement for increased collaboration and coordination in preventing ragging incidents.

Prof. Tejal Vilas Surve thanked all members for their active participation.

- The meeting adjourned at 5:00 PM with a vote of thanks.



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## STUDENT GRIEVANCE REDRESSAL COMMITTEE 2024-2025

SR. NO.	NAME OF THE COMMITTEE MEMBER	DESIGNATION	MOBILE NO
1.	Dr. Suvarna N Patil (Medical Director B.K.L.W Hospital)	Chairperson	9921251695
2.	Prof. Tejal Vilas Surve (Principal SNC)	Secretary	9921689335
3.	Prof. Jessey J. Jacob (Vice Principal SNC)	Member	9309064521
4.	Mrs. Vaishali Dalvi (Assoc. Professor SNC)	Member	8097019743
5.	Mr. Tanaji Dhanawade (A.A.O. B.K.L.W. Hospital)	Member	9921251907
6.	Ms. Rupali Chavan (Clinical Psychologist B.K.L.W. Hospital)	Member	9922319970



*Chavan*  
PRINCIPAL

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## MINUTES OF THE GRIEVANCE COMMITTEE MEETING 2024-2025

**Date:** 20/02/2025

**Time:** 4:00 PM

**Venue:** Conference Hall of SVJCT's Samarth Nursing College, Kasarwadi, sawarde.

### Members Present:

- Dr. Suvarna N Patil (Medical Director, B.K.L.W Hospital) - Chairperson
- Prof. Tejal Vilas Surve (Principal, SNC) - Secretary
- Prof. Jessey J. Jacob (Vice Principal, SNC) - Member
- Mrs. Vaishali Dalvi (Assoc. Professor, SNC) - Member
- Mr. Tanaji Dhanawade (A.O. B.K.L.W. Hospital) - Member
- Ms. Rupali Chavan (Clinical Psychologist, B.K.L.W. Hospital) - Member

### Meeting Agenda:

- Dr. Suvarna N Patil commenced the meeting with a welcome address.
- Prof. Tejal Vilas Surve presented the minutes of the previous meeting, and members discussed any pending issues.
- A detailed discussion was held regarding grievances received during the academic year.
- The committee brainstormed and proposed effective resolution strategies for the grievances raised.
- A comprehensive action plan was outlined to implement the resolution strategies.
- The establishment of a feedback mechanism to evaluate the effectiveness of implemented strategies was discussed.
- The chairperson thanked all members for their active participation and valuable insights.
- The meeting was adjourned at 5 pm with vote of thanks.

### ACTION ITEMS:

- Prof. Tejal Vilas Surve will be responsible for following up on any pending issues discussed in the previous meeting and ensuring their resolution.
- Prof. Jessey J. Jacob and Mrs. Vaishali Dalvi will lead the implementation of the proposed resolution strategies. They will coordinate with relevant departments and stakeholders to execute the plan effectively.



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- Mr. Tanaji Dhanawade and Ms. Rupali Chavan will develop a communication plan to inform all concerned parties about the resolution strategies and any changes that may occur as a result.
- A subcommittee, consisting of Prof. Jessey. J. Jacob, will be formed to establish a feedback mechanism. This will include creating surveys, collecting feedback from students and other stakeholders, and analyzing the data to evaluate the effectiveness of implemented strategies.
- Prof. Tejal Vilas Surve will schedule regular progress update meetings to keep all members informed about the ongoing implementation of resolution strategies.
- Prof. Jessey. J. Jacob will ensure that all resolutions and actions taken are properly documented for future reference. This documentation should include details of the grievances, proposed solutions, and their outcomes.
- Mrs. Vaishali Dalvi will work on involving students in the resolution process by organizing awareness sessions and seeking their inputs on the effectiveness of the implemented strategies.
- Ms. Rupali Chavan will lead efforts to publicize the grievance redressal mechanism within the institution, ensuring that all students and staff are aware of the process to address their concerns.
- Dr. Suvarna N Patil emphasized the need for continuous improvement. The committee should remain open to feedback and actively seek ways to enhance the effectiveness of the grievance resolution process in subsequent academic years.

Meeting Adjournment: The meeting was adjourned at 05.30 PM with a vote of thanks to all members for their active participation.

Recorded by: Mrs. Shweta Kshirsagar (Non- Teaching Staff Representative)



*C. J. M.*

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## SEXUAL HARASSMENT PREVENTION COMMITTEE 2024-2025

SR. NO.	NAME OF THE COMMITTEE MEMBER	DESIGNATION
1.	Dr. Suvarna N Patil (Medical Director B.K.L.W Hospital)	Chairperson
2.	Prof. Tejal Vilas Surve (Principal SNC)	Secretary
3.	Prof. Jessey J. Jacob (Vice Principal SNC)	Member
4.	Prof. Shraddha Sagvekar (Professor SNC)	Member
5.	Mrs. Vaishali Dalvi (Assoc. Professor SNC)	Member
6.	Mr. Tanaji Dhanawade (A.O. B.K.L.W. Hospital)	Member
7.	Ms. Rupali Chavan (Clinical Psychologist B.K.L.W. Hospital)	Member



*[Signature]*

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## **SEXUAL HARASSMENT PREVENTION COMMITTEE**

All employees & student of Samarth Nursing College, Dervan have the right to be treated with dignity and every employee & student has the right to be protected against harassment. Anti-sexual harassment committee is set up with a goal to prevent sexual harassment and to ensure safe working environment for women employees and female students. Sexual harassment includes unwelcome physical, verbal or nonverbal conduct of sexual nature.

### **OBJECTIVES:**

1. Creating awareness on sexual harassment.
2. Preventing all forms of sexual harassment.
3. Encouraging for early reporting of any allegations made.
4. Ensuring that the complaints will be dealt in a sensitive and confidential manner.

### **ACTION ITEMS:**

The Chairperson welcomed all the members of the committee .Committee Members present were asked about any complaints of Sexual Harassment. The Committee noted that no complaint of sexual harassment has been received from any students. It was emphasized that in order to create awareness and continuous sensitization among the students, it is essential to place banners/posters/notices defining sexual harassment at prominent places in campus.

The meeting was concluded with the decision that the members must be vigilant about Sexual Harassment, if any and report immediately.

The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise.

Meeting was adjourned with vote of thanks.



*J. J. Joshi*

**PRINCIPAL**

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