



Shri Vithalrao Joshi Charities Trust's
SAMARTH NURSING COLLEGE

(NAAC ACCREDITED GRADE 'B')

Kasarwadi, Post Sawarde, Tal. - Chiplun, Dist. - Ratnagiri 415 606

Phone : 02355-264149 / 137, 8379972264 Fax : 02355-264181

Email : sncdervan@gmail.com

Website : www.svjctsamarhnursing.com

(Recognised by Indian Nursing Council, Maharashtra Nursing Council & Maharashtra University of Health Sciences, Nashik and MSBNPE Board, Mumbai)

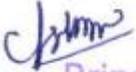
All students are expected to show respectful behavior towards teachers and senior students in college, hospital and in hostel. They also expected to observe rules and regulations to enable the smooth working of the college and keep Harmony, Silence and Educational atmosphere in the College premises.

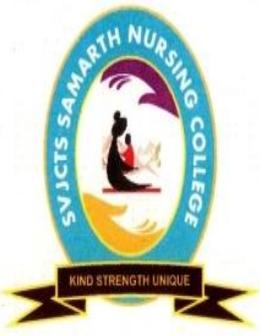
GENERAL CODE OF CONDUCT

1. All batches should follow the line of authority.
2. Students are strictly informed not to carry mobile phones during their clinical duties, community postings and classes.
3. Students should wear their ID at all times, during college and clinical posting.
4. Eve- teasing and ragging are prohibited inside the college campus and anyone found guilty will be punished according to the norms.
5. Nursing students will have to apply themselves wholeheartedly and diligently to their studies and duties.
6. Short attendance will be informed to their parents.
7. Day scholar students are instructed not to take leave without permission from class coordinator.
8. Smoking, Use of tobacco products, alcohol and addictive drugs are strictly prohibited in the college premises
9. Organizing mass absence from classes, holding any agitation and demonstration and instigation of violence inside or outside the campus are considered as serious breach of discipline and suitable severe action will be taken against offenders.
10. Boys should not enter into girl's common room/ Hostel.
11. Student should wear decent casual dresses (Capri's, slippers, middies above knee, deep neck, sleeveless, tight tops are not allowed) & footwear during college timings college.

12. The students are at liberty to come to the tutor/principal/ counsellors for any problem, difficulties such as studies, health, and personal problems.
13. Nursing students are responsible for the safe custody and good condition of the colleges, hostel, and hospital property that is entrusted to their care. Carelessness involving loss or damage of valuable college/ hospital property should be reported to the principal.
14. During the period of their training, they will be liable for dismissal from training by the management for misconduct or breach of the discipline of breaking of rules and regulations prescribed for students and college from time to time or for willful negligence of their studies resulting in repeated failure.




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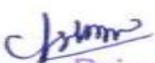
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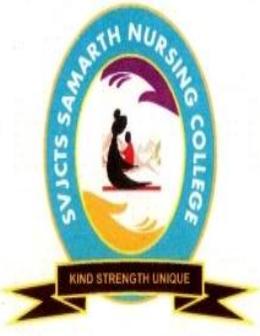
CLINICAL CODE OF CONDUCT

As students are involved in the clinical environment, ethical principles are a necessary guide to professional development. Therefore, within these environments the student nurse is expected to:

- Students should be punctual for their timings of clinical posting.
- Students should wear complete uniform with all pocket articles and immaculate at all time, while on clinical.
- Nail should be cut short and no nail polish should be applied during clinical posting.
- Students should not be absent by herself from clinical posting for any reason without prior permission from the principal/ teachers.
- Students should respect the seniors, ward in charges, doctors and other health care professionals during their clinical duties.
- Give patient's centered care.
- Maintain confidentiality i.e., to keep every information related to the patient confidential and give patient care in a truthful, timely, accurate and in professional manner.
- Take appropriate action to ensure the safety of patients, self, and others.
- Promote a good moral character and follow ethical principles and be responsible for their own personal actions.
- Treat everyone with respect and learn to respect human rights, their values, culture and spiritual beliefs.
- Use every opportunity to improve learning and ensure highest quality care.




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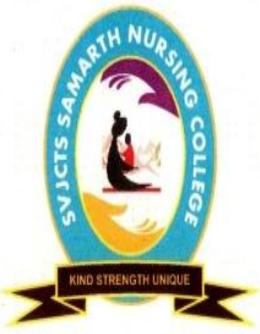
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ANTIRAGGING:

- ✓ Action to be taken against students indulging and abetting in ragging as per the directions of Honorable supreme court of India.
- ✓ Maharashtra Act No. Xxxiii of 1999, The Maharashtra Prohibition Of Ragging Act, 1999. (As Modified Up To The 29th August 2012)
 - Cancellation of admission and also debarred from taking admission in any institution in India.
 - Suspension from attending classes.
 - Withholding/Withdrawing scholarship / fellowship and other benefits.
 - Debarred from appearing in any test/examination or other evaluation process.
 - With holding results.
 - Debarred from representing the institution in any regional, national or international meet, tournament, youth festival etc.
 - Suspension / expulsion from the institution
 - Collective punishment if larger numbers of students are involved in the act of ragging.
 - An FIR filed without any exception with local police station.



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CODE OF CONDUCT FOR PRINCIPAL

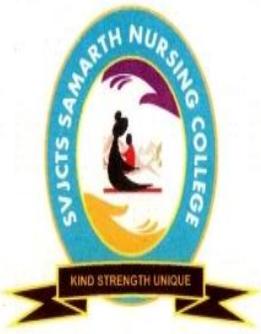
The multiple roles of the Principal such as administrator, overall supervisor and guide for various academic activities. The codes applicable in the conduct of the Principal are the following:

- ✓ The Principal should oversee and monitor the administration of the academic programme and general administration of the Institute to ensure efficiency and effectiveness in the overall administrative tasks and assignments.
- ✓ Should make efforts for the development of the institution by acknowledging the collective interest of different sections of the institution for a towering outcome.
- ✓ Should treat all staffs equally and avoid discrimination such as favouring his or her religion, caste, political, economic, social and gender characteristics.
- ✓ Should take necessary steps to minimize/eradicate the incidence of sexual harassment.
- ✓ Should maintain financial transparency in matters related to the institution.
- ✓ Should inculcate standard professional behaviors among the staff members.
- ✓ Should encourage the faculties to organize and participate in seminars, workshops, symposium and conferences.
- ✓ Should promote research activities and encourage scientific paper publications.
- ✓ Should encourage extracurricular activities among the students to enhance self-esteem and socialism.
- ✓ Should follow de-centralization practice to enhance confidence among employees.

- ✓ Should take efforts to maintain an appropriate educational atmosphere and respect the fundamental rights of staffs and the students.
- ✓ Should work as admission authority for the Institute to implement admission process as per prescribed norms.
- ✓ Should make strategic plan for overall academic development, discuss and approve financial estimates, annual reports, accounts and audit reports time to time with the concerned authority.
- ✓ The Principal has authority to take all the necessary actions as and when required to maintain discipline in the Institute.
- ✓ The principal should form various college level committees which are necessary for the development of the Institute.
- ✓ Should provide leadership, direction and co-ordination within the Institute
- ✓ Should periodically review this Code of Conduct; as it deems necessary to ensure that this Code of Conduct conforms to applicable Laws, to meets or exceeds Institute standards.
- ✓ Should convene meetings of any of the authorities, bodies or committees, as and when required.
- ✓ Should ensure that quality in education and clinical practices is maintained for continuous improvement and turn the students into better individuals and responsible citizens of the country.




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CODE OF CONDUCT FOR TEACHING FACULTY

Every faculty member should work within the institutional policies and practices so as to satisfy the vision and mission of the college.

- ✓ All faculty members should prepare a lesson/teaching plan, well in advance before commencement of the classes.
- ✓ During the period of service, all members of the teaching staff shall employ themselves honestly and efficiently under the Principal ship of the Head of the Institution.
- ✓ No member of the staff shall engage in any political activity within the college campus.
- ✓ All the members of the teaching staff must be punctual for classes and should adhere to the timings scheduled for other activities and events.
- ✓ All members of staff, both teaching and non-teaching must sign regularly in the attendance register which is to be maintained by the head of the institution.
- ✓ The duties assigned to teachers consist of lectures/ practical/ tutorials in the allocated workload of the individual teacher. In addition, they have to undertake responsibilities of conducting evaluation and invigilation, administrative work, providing counsel to students and participating in extra-curricular activities and institutional support activities as required.
- ✓ The working hours of the teaching staff shall be according to the prescribed time table and any other additional duty assigned to them.

- ✓ Mentor-Ward System must be followed by every teacher and the teachers should take proper care of their group of students by guiding, motivating, counseling and monitoring them.
- ✓ Every faculty member shall deal impartially with students regardless of their religion, caste, economic, social and physical identity.
- ✓ No faculty members shall act in any manner that violates the decorum or morality within the campus.
- ✓ Take leave as per rules with prior intimation, keeping in view their particular responsibility for completion of academic schedule.
- ✓ Seek to make professional growth continuous through study and research activities.
- ✓ Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge.
- ✓ Respect the right and dignity of the student in expressing his/her opinion;
- ✓ Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics.
- ✓ Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- ✓ Inculcate among students, scientific outlook and respect for physical labor and ideals of democracy, patriotism and peace.
- ✓ Refrain from inciting students against other students, colleagues or administration.




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