

1.1- CURRICULAR PLANNING AND IMPLEMENTATION

1.1.1- The Institution Ensures Effective Curricular Planning, Delivery And Evaluation Through A Well Defined Process As Prescribed By The Respective Regulatory Councils And The Affiliating University

**MINUTES OF THE MEETING OF
THE COLLEGE CURRICULUM
COMMITTEE**



Shri Vithalrao Joshi Charities Trust's
SAMARTH NURSING COLLEGE
(NAAC ACCREDITED GRADE 'B')
Kasarwadi, Post Sawarde, Tal. - Chiplun, Dist. - Ratnagiri 415 606
Phone : 02355-264149 / 137, 8379972264 Fax : 02355-264181
Email : sncdervan@gmail.com
Website : www.svjctsamarthnursing.com

(Recognised by Indian Nursing Council, Maharashtra Nursing Council & Maharashtra University of Health Sciences, Nashik and MSBNPE Board, Mumbai)

Conduct of meeting:

First meeting of college curriculum committee held on 03/07/2023.

Participants/Attendees:

Following members attended the meeting:

SN	Name of Faculty	Designation
1.	Prof. Babasaheb Bhutkar, Principal, Samarth Nursing College	Chairperson
2.	Prof. Tejal Surve, Vice- Principal, Samarth Nursing College	IQAC Coordinator
3.	Ms. Jessy Jacob, Associate Professor, Samarth Nursing College	Member
4.	Mrs. Sujata Pawar, Associate Professor, Samarth Nursing College	Member
5.	Mrs. Vaishali Dalvi, Associate Professor, Samarth Nursing College	Member
6.	Mr. Jeevan Deshmukh, Assistant Professor, Samarth Nursing College	Member
7.	Mrs. Ruchira Nandoskar, Assistant Professor, Samarth Nursing College	Member
8.	Ms. Varsha Khambe, Assistant Professor, Samarth Nursing College	Member

Meeting Agenda:

1. Distribution of class coordinators
2. To assign subjects and appoint subject teacher
3. To plan-out master rotation plan, clinical rotation plan
4. Mid-term/class test 1 to be planned

Class coordinator Distribution:

SN	FACULTY NAME	NAME OF COURSE AND CLASS
1	Ms. Neha More	ANM I Year
2	Ms. Asmita Kalsekar	ANM II Year
3	Ms. Yogita Vyawahare	GNM I Year
4	Ms. Foziya Patel	GNM II Year
5	Mr. Ravi Yadav	GNM III Year
6	Ms. Ruchira Niwale	B.Sc. Nursing I Semester
7	Ms. Saloni Dange	B.Sc. Nursing II Semester
8	Ms. Prerana Mahadik	B.Sc. Nursing III Semester
9	Ms. Shital Ghadage	Basic B.Sc. Nursing IV Year
10	Ms. Varsha Khambe	Post Basic B.Sc. Nursing I Year
11	Mr. Jeevan Deshmukh	Post Basic B.Sc. Nursing II Year
12	Mr. Aparna Chavan	M.Sc. Nursing I Year
13	Mr. Jessey Jacob	M.Sc. Nursing II Year

- For each program, subject teacher and subjects were assigned to respective teachers.
- Master rotation and clinical rotation were planned-out, in which clinical postings (subject-wise), field visits, holidays, vacations and exams were planned tentatively.
- Co-curricular activities like sports, annual function, etc. were planned as it leads to physical as well as personality development.
- For Mid-term/Class test 1 ,50% syllabus completion needed according to which planning to be done without hampering other activities like health days celebration, field visits, Practical of semester pattern to be conducted OSCE wise.

Date: 03/07/2023

Time: 11 am

Venue: Samarth Nursing College, Meeting Hall



Principal
Principal
Samarth Nursing College
Kasarwadi, Sawarde,
Tal. Chiplun, Dist. Ratnagiri 41560



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MINUTES OF COLLEGE CURRICULUM COMMITTEE MEETING

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4	Mrs. Sujata Pawar, Associate Professor, Samarth Nursing College	Member
5	Mrs. Vaishali Dalvi, Associate Professor, Samarth Nursing College	Member
6	Mr. Jeevan Deshmukh, Assistant Professor, Samarth Nursing College	Member
7	Mrs. Ruchira Nandoskar, Assistant Professor, Samarth Nursing College	Member
8	Ms. Varsha Khambe, Assistant Professor	Member

Agenda:

1. To emphasize on slow learners.
2. To plan pre-final/class test 2
3. To discuss regarding final exams preparation

1. To emphasize on slow learners:

- Subject wise slow learners were identified after the class test I.
- It was further decided to conduct extra classes and unit test for the better performance of slow learners. This responsibility was handed over to the respective class coordinators and subject teachers.
- Mentor mentee meet was planned to trace gap in the teaching learning process.

2. To plan pre-final/class test 2:

- Class test 2 to be conducted according to the master rotation plan.
- Instructions to be given to the students to use Black Ball Pen for writing class test 2.
- Class test 2 practical to be conducted OSCE wise, i.e., by arranging stations (manned/unmanned/simulated/mannequin) and evaluating.

3. To discuss regarding final exam preparation:

- Instructions to be given for students regarding MUHS exam.
- Time management according to the speed of writing, length of answer for short essay question and long essay questions need to be focused.

Date: 06/11/2023

Time: 11 AM

Venue: Samarth Nursing College, Meeting Hall

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Meeting Agenda:

1. Distribution of class coordinators
2. To assign subjects and appoint subject teacher
3. To plan-out master rotation plan, clinical rotation plan.

Class coordinator Distribution:

SN	FACULTY NAME	NAME OF COURSE AND CLASS
1.	Ms. Yogita Vyawahare	B.Sc. Nursing III Semester
2.	Ms. Prerana Mahadik	B.Sc. Nursing IV Semester

- Syllabus distribution was done and subject teachers were assigned.
- Master rotation plan and clinical rotation plan was ready as per allotted/prescribed hours.
- Health days' celebration (MUHS calendar) was tentatively planned taking in to consideration portion and clinical hours.
- Assignment/requirements submissions, presentations and evaluation criteria were focused

Date: 08/01/2024

Time: 11 AM

Venue: Samarth Nursing College, Meeting Hall



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CULTURAL COMMITTEE (2023-24)

Attendees/Participants:

Following members attended the meeting:

Sr. No	Name of the Member	Designation
1	Mr. Babasaheb Bhutkar	CHAIRPERSON
2	Mrs. Tejal Vilas Surve	IQAC COORDINATOR
3	Ms. Jessey Jacob	MEMBER
4	Mr. Jeevan Deshmukh	MEMBER
5	Mrs. Ruchira Nandoskar	MEMBER
6	Mr. Dhiraj Natekar	STUDENT
7	Ms. Kashish Pawar	STUDENT
8	Mr. Akshay Bhandare	STUDENT

1. Overall coordination for smooth conduct of all functions in the college viz., fresher's meet, Independence Day, Republic Day, Multicultural Day, College and Sports Day.
2. Budget planning for the event.
3. Printing of invitations.
4. Planning, coordination and arrangement of audio, video, photograph, backdrop and seating arrangements.
5. To involve all the staff members and the committee members for allocation of duties to enable smooth conduct of the event.

6. Distribution of prizes and certificates to the winners.
7. Arrangement and required refreshment, lunch/dinner for staff and student.
8. In order to enhance the upcoming events and conduct post event meeting wherein there will be discussion of feedback (from all) shortfall in the events.
9. To retain rapport with the chief guest by sending message of gratitude and sharing photographs of the event.

Date: 01/12/2023

Venue: Principal office, Samarth Nursing College



Signature
Principal
Samarth Nursing College
Kasarwadi, Sawarde,
Tal. Chiplun, Dist. Ratnagiri 415606