



Shri Vitthalrao Joshi Charities Trust's  
**SAMARTH NURSING COLLEGE**

(NAAC ACCREDITED GRADE 'B')

Kasarwadi, Post Sawarde, Tal. - Chiplun, Dist. - Ratnagiri 415 606

Phone : 02355-264149 / 137, 8379972264 Fax : 02355-264181

Email : [sncdervan@gmail.com](mailto:sncdervan@gmail.com)

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(A. Y. 2023-24) – 1<sup>st</sup> IQAC Meeting (No. 15)

**Date:** 19.09.2023

**Time:** 11:00 am to 12:30 pm

**Venue:** Conference Hall

**Agenda:**

1. Discussion to organize FDP.
2. Discussion to organize Research Methodology Workshop.
3. Planning for AQAR submission for A.Y.2022-23
4. Planning for cultural programme and food stall.



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(A. Y. 2023-24) – 1<sup>st</sup> IQAC Meeting (No. 15)

**Date:** 19.09.2023

**Time:** 11:00 am to 12:30 pm

**Venue:** Conference Hall

The first IQAC meeting for AY 2023-24 was conducted on 19/09/2023. The following members attended the meeting.

SR. NO.	Name of member	Designation
1.	Prof. Babasaheb Bhutkar Principal	Chairperson
2.	Prof. Tejal Surve Vice-Principal	IQAC Coordinator
3.	Ms. Jessey Jacob Asso. Prof	IQAC Secretary
4.	Mrs. Sujata Pawar Asso. Prof	Member
5.	Mrs. Sneha Kolekar Clinical Instructor	Member

The Chairperson Prof. Babasaheb Bhutkar welcomed the members and Prof. Tejal Surve IQAC coordinator read the previous minutes of meeting which was held on 29/08/2023.



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Review of minutes of previous IQAC meeting and subsequent action taken.

Sr. No	Recommendation given by IQAC Committee	Action taken for implementation and outcomes.
1.	Post NAAC Peer Team visit meeting.	Discussion: A brief NAAC peer team committee's report was presented in front of all the members of IQAC. Action taken: IQAC coordinator instructed to all the criteria heads to list down and submit the various suggestions and recommendations which were given by peer team members for overall development of the Institution.
2.	Organize at least two FDP	Discussion: Planned to organize FDP by 2023. Action taken: As per the discussion list of topics were taken to organize FDP
3.	Discussion to organize Research Methodology Workshop for PG students.	Discussion: Research Methodology is mandatory for PG students. Action taken: As per the discussion research methodology workshop was planned for the academic year.
4.	Planning for AQAR submission for A.Y.2022-23	Discussion: Verification of documents by IQAC coordinator



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**Agenda 1: Discussion to organize FDP.**

**Resolution:**

It is planned that the institution should conduct FDP. After the discussion with members and Director, the topic selected was Personality Development which is expected to be conducted in the month of November.

**Agenda: 2 Discussion to organize Research Methodology Workshop.**

**Resolution:**

Research Methodology workshop for PG students is being mandatory to for the PG students.

**Agenda: 3 Planning for AQAR submission of A.Y.2022-23**

**Resolution:**

IQAC coordinator instructed everyone to update the data criteria wise schedule wise criteria head should meet IQAC coordinator.

**Agenda: 4 Planning for cultural programme and food stall.**

**Resolution:**

Responsibilities were given to faculty to organize food stall as a fund raising activity and to arrange cultural programme in the month of December/ January.

The above points were proposed by Prof. Tejal Surve and were seconded by Mrs. Sujata Pawar, IQAC member.

Meeting adjourned by 12:45 pm with vote of thanks by Ms. Jessey Jacob, IQAC secretary.

**Prof. Tejal Surve**  
IQAC Coordinator



**Prof. Babasaheb Bhutkar**

**Principal**  
Principal  
Samarth Nursing College  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(A. Y. 2023-24) – 2<sup>nd</sup> IQAC Meeting (No. 16)

**Date:** 29.01.2024

**Time:** 11:00 am to 12:30 pm

**Venue:** Conference Hall

**Agenda:**

1. Organize activities on the occasion of World Cancer Day.
2. Organize seminar and reels competition for International Midwives day.
3. Planning for International Nurses Day.
4. Arranging Career Guidance programme for graduating students.
5. Other points with due permission from the chair.



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(A. Y. 2023-24) – 2<sup>nd</sup> IQAC Meeting (No. 16)

**Date:** 29.01.2024

**Time:** 11:00 am to 12:30 pm

**Venue:** Conference Hall

The IQAC meeting for AY 2023-24 was conducted on 29/08/2023. The following members attended the meeting.

Sr. No.	Name of member	Designation
1.	Prof. Babasaheb Bhutkar Principal	Chairperson
2.	Prof. Tejal Surve Vice-Principal	IQAC Coordinator
3.	Ms. Jessey Jacob Asso. Prof	IQAC Secretary
4.	Mrs. Sujata Pawar Asso. Prof	Member
5.	Mr. Jeevan Deshmukh Assistant Professor	Member
6.	Ms. Ruchira Niwale Assistant Professor	Member
7.	Mrs. Sneha Kolekar Clinical Instructor	Member

The Chairperson Prof. Babasaheb Bhutkar welcomed the members and Prof. Tejal Surve IQAC coordinator read the previous minutes of the meeting which was held on 29/08/2023.



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Review of minutes of previous IQAC meeting and subsequent action taken.

Sr. No	Recommendation given by IQAC Committee	Action taken for implementation and outcomes.
1.	Discussion to organize FDP.	<p>Discussion:            It was planned that the institution should conduct FDP. After the discussion with members and Director Madam, topic selected was Personality Development</p> <p>Action taken:            As discussed Mr. Amit Patil (Clinical Psychologist, Assistant Professor, SVJCT's Psychology College) conducted Personality Development Programme.</p>
2.	Discussion to organize Research Methodology Workshop.	<p>Discussion:            It was planned that the institution should organize Basic Research Methodology workshop for the PG students.</p> <p>Action taken:            As discussed earlier Basic Research Methodology was organized for the PG students.</p>
3.	Planning for AQAR submission for A.Y.2022-23	<p>Discussion:            IQAC coordinator instructed that the documents of the criteria should be kept ready.</p> <p>Action taken:            As instructed by the IQAC coordinator, criteria heads were organized various activities and simultaneously kept records of every activity.</p>
4.	Planning for cultural programme and food stall.	<p>Discussion:            It was planned that the institution should organize cultural programme and food stall in the college premises.</p> <p>Action taken:            Cultural programme was organized and food stall were put in the college campus. The food stall was great success and students enjoyed the various delicacies which were prepared by them.</p>



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**Agenda 1: Organize activities on the occasion of World Cancer Day.**

**Resolution:**

On the occasion of World Cancer Day, it was planned to organize Marathon (Run Marathon-4 KM) and felicitate Cancer survival patients. Asso. Prof Ms. Jessey Jacob was responsible for the implementation of this activity.

**Agenda: 2 Organize seminar and reels competition for International Midwives day.**

**Resolution:**

The institution planned to organize activities on International Midwives Day 2024. Ms. Asso Prof. Ms. Jessey Jacob was the responsible coordinator of this activity for the same. Seminar and reels competition were planned for the occasion. The faculty member's suggested names for the guest speakers to commemorate International Midwives Day.

**Agenda 3: Planning for International Nurses Day.**

**Resolution:**

Ms. Ruchira Niwale, Assistant Lecturer was responsible to organize various activities of International Nurses Day celebration.





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**Agenda 4: Organizing Career Guidance programme for the students who are graduating.**

**Resolution:**

It was important to raise awareness among students about the career opportunities that exist in their profession. So, the institution planned to host Career Guidance programme for the all the graduating students. Clinical instructor Mr. Ravi Yadav was assigned the responsibility to conduct this programme.

**Agenda 5: Any other point with due permission from the chair.**

**Resolution:**


Principal Sir instructed to carry out the routine curricular and co-curricular activities of the college as per academic calendar event.

The above points were proposed by Prof. Tejal Surve and were seconded by Ms. Jessey J. Jacob, IQAC secretary.

Meeting adjourned by 12:45 pm with vote of thanks by Ms. Ruchira Niwale, IQAC member.

  
Prof. Tejal Surve  
IQAC Coordinator



  
Prof. Babasaheb Bhutkar  
Principal  
Principal  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

(A. Y. 2023-24) – 3<sup>rd</sup> IQAC Meeting (No. 17)

**Date:** 15.06.2024

**Time:** 03:00 pm to 04:00 pm

**Venue:** Principal's office

**Agenda:**

1. Find out grievances of the semester pattern batches.
2. AQAR follow up for A. Y. 2023-2024.



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(A. Y. 2023-24) – 3<sup>rd</sup> IQAC Meeting (No. 17)

**Date:** 15.06.2024

**Time:** 03:00 pm to 04:00 pm

**Venue:** Principal's office

The IQAC meeting for AY 2023-24 was conducted on 15/06/2024. The following members attended the meeting.

SR. NO.	Name of member	Designation
1.	Prof. Babasaheb Bhutkar Principal	Chairperson
2.	Prof. Tejal Surve Vice-Principal	IQAC Coordinator
3.	Ms. Jessey Jacob Asso. Prof	IQAC Secretary
4.	Mrs. Vaishali Dalvi Asso. Prof	Member
5.	Mr. Jeevan Deshmukh Assistant Professor	Member
6.	Ms. Ruchira Niwale Assistant Professor	Member
7.	Mr. Ravi Yadav Clinical Instructor	Member

IQAC coordinator Prof. Tejal Surve welcomed the members and Ms. Jessey Jacob, IQAC secretary read the previous minutes of meeting which was held on 29/01/2024.



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Review of minutes of previous IQAC meeting and subsequent action taken.

Sr. No	Recommendation given by IQAC Committee	Action taken for implementation and outcomes.
1.	Organize activities on the occasion of World Cancer Day.	Discussion: On the occasion of World Cancer day, it was planned to organize Marathon (Run Marathon- 4 KM) and felicitation of cancer survival patients. Action taken: Run Marathon- 4 km was organized in the morning and felicitation of cancer survival patients was arranged in the afternoon.
2.	Organize seminar and reels competition for International Midwives day.	Discussion: The institution planned to organize activities on the occasion of International Midwives day 2024. Action taken: Reels competition and seminar and were organized for the occasion. Students prepared reels and evaluation was done by the evaluators. Guest speakers were called for the seminar from different institution to speak on the theme.
3.	Planning for International Nurses Day.	Discussion: Various activities were planned for International Nurses Day. Action taken: Rangoli, poster and essay competitions were organized and students actively participated in all of these activities.
4.	Arranging Career Guidance programme for graduating students.	Discussion: Career guidance programme was planned for graduating students. Action taken: A resource person with expertise in this field was invited.



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**Agenda 1: Find out grievances of the semester pattern batches.**

**Resolution:**

It was essential to determine if students following the semester pattern are experiencing any challenges in their academic pursuits. Principal directed all class coordinator to maintain accurate records of each student's needs, syllabus and clinical placements. Additionally, he urged the faculty to conduct OSCE on regular basis.

**Agenda: 2 AQAR follow up 2023-2024.**

The IQAC coordinator has directed all criteria heads to revise the documents, as the files will be subject to verification by Madam. On the designated dates, the criteria heads are required to meet IQAC coordinator for purpose of document verification.

The above points were proposed by Prof. Tejal Surve and were seconded by Mr. Jeevan Deshmukh, IQAC member.

Meeting adjourned by 04:00 pm with vote of thanks by Ms. Jessey Jacob, IQAC secretary.

**Prof. Tejal Surve**  
IQAC Coordinator



**Prof. Babasaheb Bhutkar**  
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Principal  
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