

CRITERIA

5.1.4

5.1.4 – INSTITUTION HAS AN ACTIVE INTERNATIONAL STUDENT CELL TO FACILITATE STUDY IN INDIA PROGRAM ETC., DESCRIBE THE INTERNATIONAL STUDENT CELL ACTIVITIES WITHIN 100 – 200 WORDS

Key Indicator -5.1- Student Support (45)

5.1.4- The Institution has an active International Student cell to facilitate, study in India program etc.,

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FOR INTERNATIONAL STUDENT CELL



Shri Vitthalrao Joshi Charities Trust's
SAMARTH NURSING COLLEGE
(NAAC ACCREDITED GRADE 'B')
Kasarwadi, Post Sawarde, Tal. - Chiplun, Dist. - Ratnagiri 415 606
Phone : 02355-264149 / 137, 8379972264 Fax : 02355-264181
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(Recognised by Indian Nursing Council, Maharashtra Nursing Council & Maharashtra University of Health Sciences, Nashik and MSBNPE Board, Mumbai)

INTERNATIONAL STUDENT CELL (2023-2024)

SR. NO.	NAME OF THE MEMBER	DESIGNATION	POST
1.	Mr. Babasaheb Bhutkar	Principal	Chairperson
2.	Mrs. Tejal Surve	Vice Principal	Member
3.	Mrs. Vaishali Dalvi	Asso. Professor	Member
4.	Mrs. Jessy Jacob	Asso. Professor	Member
5.	Mrs. Sujata Pawar	Asso. Professor	Member
6.	Mr. Jeevan Deshmukh	Assistant Professor	Member
7.	Mrs. Shweta Kshirsagar	Supportive Staff	Member

Principal
Principal
Samarth Nursing College
Kasarwadi, Sawarde,
Tal. Chiplun, Dist. Ratnagiri 415606

ANY OTHER RELEVANT INFORMATION

INTERNATIONAL STUDENT CELL

CRITERIA -V

5.1- Student Support

5.1.4

MINUTES OF MEETING OF INTERNATIONAL STUDENT CELL



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Minutes of Meeting - Inauguration of International Student Cell (2023-2024)

Venue: Conference hall of SVJCTs Samarth Nursing College

Time: 2:00 PM

Date: May 22, 2024

Agenda: Inauguration of International Student Cell (2023-2024) in SVJCTs Samarth Nursing College, Kasarwadi, Sawarde

Attendees:

1. Dr. Suvarna Patil (Medical Director - BKL Walawalkar Medical College and Hospital, Dervan)
2. Prof. Babasaheb Bhutkar (Principal, SVJCT's Samarth Nursing College)
3. Prof. Tejal Surve (Vice Principal, SVJCT's Samarth Nursing College)
4. Faculty Members of Samarth Nursing College
5. Students SVJCT's Samarth Nursing College
6. Staff Members

Minutes:

- The meeting was called to order by Prof. Babasaheb Bhutkar at 2:00 PM in the conference hall of SVJCTs Samarth Nursing College.
- Prof. Babasaheb Bhutkar welcomed all the attendees to the inauguration ceremony of the International Student Cell for the academic year 2023-2024.
- Dr. Suvarna Patil was invited to inaugurate the International Student Cell. She expressed her pleasure at being part of the event and highlighted the importance of fostering a diverse and inclusive learning environment.
- The International Student Cell was officially inaugurated by Dr. Suvarna Patil .
- Prof. Babasaheb Bhutkar addressed the audience and emphasized the significance of the International Student Cell in promoting cultural exchange, facilitating academic support, and providing a platform for international students to voice their needs and concerns.
- A brief overview of the goals and objectives of the International Student Cell was presented, including organizing cultural events, academic workshops, and providing assistance to international students with their academic and personal needs.

- The faculty members of Samarth Nursing College assured the international students of their full support and encouraged them to actively participate in the various activities organized by the International Student Cell.
- Prof. Babasaheb Bhutkar thanked Dr. Suvarna Patil for gracing the occasion and formally inaugurating the International Student Cell.
- The inauguration ceremony concluded with a vote of thanks



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CRITERIA -V

5.1- Student Support

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STANDARD OPERATING PROCEDURE FOR INTERNATIONAL STUDENT CELL



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STANDARD OPERATING PROCEDURES FOR INTERNATIONAL STUDENT CELL

Orientation and Pre-Arrival:

Develop a comprehensive pre-arrival guide for international students, including information on visa requirements, travel, accommodation options, campus facilities, and local culture. Provide an online orientation session to introduce international students to the SVJCT's Samarth Nursing college's policies, academic programs, support services, and campus life.

Admission and Enrollment:

Assign a dedicated admissions officer to assist international students with the admission process, document verification, and course selection. Clearly communicate admission deadlines, required documents, and application procedures through the college website and official communications.

Accommodation Assistance:

Provide information about on-campus and off-campus housing options, including cost, amenities, safety, and proximity to the college. Assist students in finding suitable accommodation and addressing any housing-related concerns.

Cultural and Academic Integration:

Organize orientation programs and cultural workshops to help international students adapt to the local culture, academic expectations, and classroom dynamics. Offer English language support services, including language workshops and tutoring, if necessary.

Academic Advising:

Assign academic advisors or mentors to guide international students in course selection, program requirements, and academic success strategies. Provide resources for time management, study skills, and accessing academic support services.

Health and Wellness:

Facilitate health insurance enrollment and explain the healthcare system to international students. Collaborate with healthcare providers to offer medical services and counseling support, ensuring students' physical and mental well-being.

Legal and Administrative Support:

Assist international students with legal and administrative matters, such as document notarization, registration with local authorities, and obtaining a local SIM card. Provide guidance on opening bank accounts, obtaining a driver's license, and other practical matters.

Social and Cultural Activities:

Organize cultural events, social gatherings, and outings to help international students build connections, celebrate diversity, and experience the local culture.

Communication and Feedback:

Maintain regular communication channels with international students through email, social media, and online platforms. Collect feedback through surveys or focus groups to continuously improve the services and support provided.

Emergency Support:

Develop an emergency response plan for international students, including procedures for medical emergencies, natural disasters, and other crises. Provide 24/7 contact information for emergency situations and establish communication protocols with relevant authorities.

Alumni Engagement:

Foster a sense of community among international alumni by organizing networking events, webinars, and opportunities for continued involvement with the college.

Regular Review and Improvement:

Conduct periodic reviews of the International Student Cell's operations to identify areas for improvement and make necessary adjustments to the SOPs.



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