

1.1- CURRICULAR PLANNING AND IMPLEMENTATION

1.1.1- The Institution Ensures Effective Curricular Planning, Delivery And Evaluation Through A Well Defined Process As Prescribed By The Respective Regulatory Councils And The Affiliating University

**MINUTES OF THE MEETING OF
THE COLLEGE CURRICULUM
COMMITTEE**



Shri Vithalrao Joshi Charities Trust's
SAMARTH NURSING COLLEGE
ISO 9001 : 2015 Certified
Kasarwadi, Post Sawarde, Tal. - Chiplun, Dist. - Ratnagiri 415 606
Phone : 02355-264149/137 Fax : 02355-264181
Email : sncdervan@gmail.com
Website : www.svjctsamarthnursing.com

(Recognised by Indian Nursing Council, Maharashtra Nursing Council & Maharashtra University of Health Sciences, Nashik and MSBNPE Board, Mumbai)

MINUTES OF COLLEGE CURRICULUM COMMITTEE

Participants/Attendees:

Following members attended the meeting:

Sr. No.	Name of Faculty	Designation
1	Prof. Babasaheb Bhutkar, Principal, Samarth Nursing College	Chairperson
2	Prof. Tejal Surve, Vice- Principal, Samarth Nursing College	IQAC Coordinator
3	Ms. Jessey Jacob, Associate Professor, Samarth Nursing College	Member
4	Mrs. Sujata Pawar, Associate Professor, Samarth Nursing College	Member
5	Mrs. Vaishali Dalvi, Associate Professor, Samarth Nursing College	Member
6	Mr. Jeevan Deshmukh, Assistant Professor, Samarth Nursing College	Member
7	Mrs. Ruchira Nandoskar, Assistant Professor, Samarth Nursing College	Member
8	Ms. Ruchira Niwale, Assistant Professor	Member

Agenda:

1. To highlight mentor mentee meet.
2. To plan out study activities for slow learners.

3. To discuss regarding field visits/posting.

1. To highlight mentor mentee meet.

- Teachers will be appointed as a mentor as they are conducting lectures on a particular class.
- Mentor mentee meet is important as it helps student individually. If there are any lacunae, it is identified through periodic communication and counseling in the meeting.
- Student information will be kept confidential.

2. To plan out study activities for slow learners.

- Subject wise slow learners will be identified after the class test I.
- It was further decided to conduct extra classes and unit test for the better performance of slow learners. This responsibility was handed over to the respective class coordinators and subject teachers.
- Mentor mentee meet to be planned to trace gap in the teaching learning process.

3. To discuss regarding field visits/posting:

- To plan community posting for students. Houses will be assigned to the students and according to given format students will be collecting information.
- Before any posting or field visit students will be provided objectives according to which activities will be planned.

Date: 04/12/2023

Time: 11 AM

Venue: Samarth Nursing College, Meeting Hall



Principal

Principal
Samarth Nursing College
Kasarwadi, Sawarde,
Tal. Chiplun, Dist. Ratnagiri 415606



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5.	Mrs. Vaishali Dalvi, Associate Professor, Samarth Nursing College	Member
6.	Mr. Jeevan Deshmukh, Assistant Professor, Samarth Nursing College	Member
7.	Mrs. Ruchira Nandoskar, Assistant Professor, Samarth Nursing College	Member
8.	Ms. Varsha Khambe, Assistant Professor	Member

Meeting Agenda:

1. Allocation of class coordinators.
2. To plan-out orientation program.
3. To draw up a layout of Fresher's Party and Lamp Lighting Ceremony.

Class coordinator Distribution:

SN	FACULTY NAME	NAME OF COURSE AND CLASS
1	Ms. Neha More	ANM I Year
2	Mrs. Asmita Kalsekar	ANM II Year
3	Ms. Foziya Patel	GNM I Year
4	Ms. Amita Chavan	GNM II Year
5	Mr. Ravi Yadav	GNM III Year
6	Ms. Saloni Dange	B.Sc. Nursing II Semester
7	Ms. Prerana Mahadik	B.Sc. Nursing III Semester
9	Ms. Shital Ghadage	Basic B.Sc. Nursing III Year
10	Ms. Ruchira Niwale	Basic B.Sc. Nursing IV Year
11	Ms. Aparna Chavan	Post Basic B.Sc. Nursing I Year
12	Ms. Varsha Khambe	Post Basic B.Sc. Nursing II Year
13	Mr. Jeevan Deshmukh	M.Sc. Nursing I Year
14	Mr. Mastan Kishore	M.Sc. Nursing II Year

- Orientation program have to be planned according to the academic calendar. Respective class coordinators will orient students to the college including laboratories, library, various committees, subject teachers, sports complex, hospital, etc.
- Fresher's party and lamp lighting ceremony have to be planned by forming organizing committee and distributing tasks/responsibilities which will lead to harmonious planning of the program.

Date: 03/07/2023

Time: 11 AM

Venue: Samarth Nursing College, Meeting Hall



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MINUTES OF COLLEGE CURRICULUM COMMITTEE

Conduct of meeting:

First meeting of college curriculum committee held on 04/07/2022.

Participants/Attendees:

Following members attended the meeting:

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1.	Prof. Babasaheb Bhutkar, Principal, Samarth Nursing College	Chairperson
2.	Prof. Tejal Surve, Vice- Principal, Samarth Nursing College	IQAC Coordinator
3.	Ms. Jessy Jacob, Associate Professor, Samarth Nursing College	Member
4.	Mrs. Sujata Pawar, Associate Professor, Samarth Nursing College	Member
5.	Mr. Nilesh Mhaske, Associate Professor, Samarth Nursing College	Member
6.	Mr. Jeevan Deshmukh, Assistant Professor, Samarth Nursing College	Member
7.	Mrs. Ruchira Nandoskar, Assistant Professor, Samarth Nursing College	Member

9.	Ms. Varsha Khambe, Assistant Professor	Member
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Meeting Agenda:

1. Allocation of class coordinators
2. To distribute subjects and appoint subject teacher
3. To plan-out master rotation, clinical rotation
4. To discuss regarding students' biometric

Class coordinator Distribution:

SN	FACULTY NAME	NAME OF COURSE AND CLASS
1	Ms. Shweta Bhagwat	ANM I Year
2	Ms. Shraddha Lane	ANM II Year
3	Ms. Shivani Mate	GNM I Year
4	Ms. Shobha Pardhi	GNM II Year
5	Ms. Pradnya Dhuri	GNM III Year
6	Ms. Ankita Surve	B.Sc. Nursing I Semester
7	Ms. Pradnesh Jangam	Basic B.Sc. Nursing II Year
8	Ms. Jessey Jacob	Basic B.Sc. Nursing III Year
9	Ms. Aparna Chavan	Post Basic B.Sc. Nursing I Year
10	Ms. Varsha Khambe	Post Basic B.Sc. Nursing II Year
11	Mr. Jeevan Deshmukh	M.Sc. Nursing I Year
12	Mr. Mastan Kishore	M.Sc. Nursing II Year

- For each program, subject teacher and subjects were assigned to the teachers.
- Master rotation and clinical rotation were planned-out, in which clinical postings (subject-wise), field visits, holidays, vacations, exam were planned tentatively.
- Co-curricular activities like sports, annual function, etc. were emphasized as it leads to physical as well as personality development.
- “Health Days Celebration” (as per MUHS calendar) was given to the program coordinator, as these days create awareness regarding various aspects.
- Biometric for students was also discussed during the meeting. The timings were decided as 8:50 AM and 5:00 PM. Further the teachers were asked to inform the students regarding the timings for biometric.

Date: 04/07/2022

Time: 11 am

Venue: Samarth Nursing College, Meeting Hall

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6.	Mr. Jeevan Deshmukh, Assistant Professor, Samarth Nursing College	Member
7.	Mrs. Ruchira Nandoskar, Assistant Professor, Samarth Nursing College	Member
8.	Ms. Varsha Khambe, Assistant Professor	Member

Agenda:

1. To emphasize on slow learners.
2. To plan out tentative dates of sports, and cultural event.
3. To discuss regarding field visits/posting.

1. To emphasize on slow learners:
 - Subject wise slow learners were identified after the class test I.
 - It was further decided to conduct extra classes and unit test for the better performance of slow learners. This responsibility was handed over to the respective class coordinators and subject teachers.
 - Mentor mentee meet to be planned to trace gap in the teaching learning process.


2. Planning date of sports and cultural event:
 - In order to develop self-confidence, independence and self-esteem students are encouraged to take part in various sports activities and cultural events.
 - Like every year the tentative dates for sports was also decided. It has been planned to be scheduled from 04/01/2023 to 06/01/2023 at SVJCT's Sports Complex.
 - 16/01/2023 was the tentative date decided for cultural event.

3. To discuss regarding field visits/posting:
 - As per the 3rd year Mental Health Nursing of Basic B.Sc. Nursing, the students should be posted at Rehabilitation Centre of Mental Hospital to nurse, manage and take care of mentally ill clients, and to gain knowledge regarding psychiatric conditions.
 - To plan community posting for students.

Date: 05/12/2022

Time: 11 AM

Venue: Samarth Nursing College, Meeting Hall


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CULTURAL COMMITTEE (2022-23)

Attendees/Participants:

Following members attended the meeting:

Sr. No	Name of the Member	Designation
1	Mr. Babasaheb Bhutkar	CHAIRPERSON
2	Mrs. Tejal Vilas Surve	IQAC COORDINATOR
3	Ms. Jessey Jacob	MEMBER
4	Mr. Masthan Kishore	MEMBER
5	Mr. Jeevan Deshmukh	MEMBER
6	Mr. Karan Sarfare	STUDENT
7	Mr. Saurabh Bhagade	STUDENT
8	Mr. Akshay Bhandare	STUDENT

1. Overall coordination for smooth conduct of all functions in the college viz., fresher's meet, Independence Day, Republic Day, Multicultural Day, College and Sports Day.
2. Budget planning for the event.
3. Printing of invitations.
4. Planning, coordination and arrangement of audio, video, photograph, backdrop and seating arrangements.
5. To involve all the staff members and the sub-committee members for allocation of duties to enable smooth conduct of the event.
6. Distribution of prizes and certificates to the winners.
7. Arrangement and required refreshment, lunch/dinner for staff and student.

8. In order to enhance the upcoming events, conduct post event meeting wherein there will be discussion of feedback (from all), shortfall in the events.
9. To retain rapport with the chief guest by sending message of gratitude and sharing photographs of the event.

Date: 01/12/2022

Time: 12 PM

Venue: Principal office, Samarth Nursing College



Signature

Principal
Samarth Nursing College
Kasarwadi, Sawarde,
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